



GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

- Purchase/Sale of District Equipment & Vehicles -

The sale or purchase of any district vehicle or equipment must be reported within three days to the risk management department and the fixed asset accountant. A separate form shall be completed for each item sold or purchased.

Please attach copies of any appropriate paperwork related to this transaction.

Date of Transaction: _____

Type of Transaction: Purchase Sale

Type of Equipment/Vehicle: Bus Truck/Car Trailer Other: _____

PO Number: _____
Seller/Buyer: _____
District Vehicle #: _____
Year: _____
Make: _____
Model: _____
VIN #: _____
If bus, number of passengers: _____
Purchase/Sale Price: _____